

Page no. 10

Date: 18/01/2023

I am writing to inform you that I have been appointed as a teacher in the school. I am very happy to be a part of the team and I will be starting my work from the 15th of January. I will be responsible for teaching the students in the class. I will be working with you and the other teachers to ensure that the students receive the best possible education. I will be working in the school from 8:30 AM to 4:30 PM. I will be working in the school from 8:30 AM to 4:30 PM. I will be working in the school from 8:30 AM to 4:30 PM.

Yours faithfully,
 [Signature]
 Teacher

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